



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS
DIVISION OF APPRENTICE STANDARDS

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

ROSALIN ACOSTA
SECRETARY

PATRICK MITCHELL
DIRECTOR,
APPRENTICESHIP EXPANSION &
WORK-BASED LEARNING

Massachusetts Apprenticeship Council
Online via WebEx
10:00 AM to 12:00 PM

APPROVED
July 10, 2020 Minutes

Drafted by: Celina Pendexter and Laura Lee (DAS Staff)

I. Meeting Called to Order by Sue Coughlin

II. Roll Call for Quorum

Present:

John Healy - Sheet Metal Workers Local 17
Kenell Broomstein – IBEW Local 103
Susan Mailman - Coughlin Electrical Contractors
Maura Russell - Dept of Elementary and Secondary Ed.
Lesley Parady - MASS MEP
Margaret Gilligan - Mass Rehabilitation Commission
Steven Sullivan – ABC/MAP

Public, as evidenced by WebEx Chat Box (only first/last name entries included):

Celina Pendexter
Elainy Lima
Michael Falasca
Laura Lee
Sara St Laurent
Camille Pensavalli
Alice Sweeney
Conzolo Migloiozz
Christine Hogelan
Richard Carter
Joan Golembeski
Marina Zhavoronkova

Diane Hurley
Liz Titlu
Jen Golden
Lori Sylvia
Cynthia Stany
Pierre Groleau
Robert Reir
Sasha Rayburn
Joao Depina
Gregory Mumford

III. Approval of Agenda (Action Item)

Agenda approved without objection

IV. Approval of Minutes (Action Item)

February 28, 2020 Minutes approved without objection

V. Director's Report — *Patrick Mitchell, Director, Apprenticeship Expansion and Work-Based Learning*

Patrick recalled vision to expand apprenticeship and move from compliance-only to a compliance and customer service model through new infrastructure and policy implementation.

Patrick provided an update on remote working, online operations and a responsible return to work plan with COVID-19, including recent in-person services to print ID cards and certificates, and noted the Apprentice ID Card extension is for 90 days which is anticipated to sunset October 1.

Patrick provided an update on the federally funded Acela Database development for online application (planned for October release) and increased transparency and efficiency, including features for tracking application progress.

Patrick began a discussion and requested suggestions from Members for Key Performance Indicators that DAS should be tracking.

Sue Mailman shared key concerns regarding data collection for retention and student success, especially for women and people of color. Lesley Parady shared importance of tracking sponsor approval time and increased transparency of data.

Kenell Broomstein inquired how Commonwealth is tracking Affirmative Action and diversity data, and how Apprenticeship Council minutes are being share publicly.

Patrick will share materials at the next Council meeting (October 2) on Apprenticeship Pathways work with Maher & Maher.

Patrick provided an update on a recently awarded US DOL Capacity Building Grant that will provide funding for additional DAS staff, and provided a hiring update.

VI. Division of Apprentice Standards (DAS) Operational Goals — Sara St. Laurent, Program Director, DAS

Sara provided DAS staff updates, hiring goals, operational priorities, approval backlog status and detail for online submission of payments to DAS.

VII. Remote Learning Best Practices — Rick Carter, Plumbers Local 12, and Steve Sullivan, ABC/MAP

Rick Carter presented how Local 12 implemented online instruction during COVID-19 using Zoom and Blackboard. Rick noted rural area internet access and need for tablets as implementation hurdles. Local 12 loans tablets and apprentices are advised to have a dedicated workspace, not do any other tasks during Zoom class, and not be in transit. Rick shared importance of hands on training and a future plan for hybrid learning with safety protocols.

Steve Sullivan presented how ABC/MAP provided online learning with community colleges, vocational schools and the Gould Institute. Students enjoyed virtual learning, which was approved by licensing boards over time, and instructors found many ways to supplement instruction with online curriculum. Gould submitted RTI modifications to DAS and licensing boards and were able to shift 600 of 900 apprentices to a virtual classroom.

VIII. Public Comment

Marina Zhavoronkova, Assistant Secretary for Program and Performance, provided an update on the Career Technical Initiative.

IX. Adjournment (Action Item)

Meeting was adjourned by Sue Coughlin